APPENDIX F
PAY INPUTS

PAY INPUTS

Appendix F contains the input requirements for the processing of Payroll Actions.

Each group of input requirements contains the following information.

• Name - Name of the data element

• Source - Whether the data is to be input by the user (User Input) or generated by NPPS (Database). When the source of the data is Database with Optional Override, the user shall have the option of overriding the NPPS generated value.

• Description/Edit Criteria - Description and edit criteria of the element. If this column is blank, the user should refer to the NPPS Data Dictionary for this information. When this column contains "Required", this element is mandatory as a part of the transaction.

Cross-Reference Table: Function and Page Number

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Deductions CFC/Union Dues	MISC	10
Deductions NEBA Life Insurance	NEBA	11
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Deductions City Tax Withholdings	CTAX	21
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Adjustments to Current Pay Period Earnings Base and Gross Earnings Adjustments	ADJ	26
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Cross-Reference Table: Function and Page Number

Cross-Reference Table: Function and Page Number

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Cross-Reference Table: Command and Page Number

Cross-Reference Table: Command and Page Number

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LWOP	Leave Accounting Adjustments Leave Without Pay	66
MIL	Deductions Denomination Military Deposits	9
MISC	Deductions CFC/Union Dues	10
MISC	Deductions Miscellaneous	25
NEBA	Deductions NEBA Life Insurance	11
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TSPADJ	Adjustments to Current Pay Period Earnings Thrift Savings Plan Adjustments	51
YTDADJ1	Accumulations of Dollars and Hours Paid Adjustments Earnings Accumulations	36
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Cross-Reference Table: Command and Page Number

Command	Function	Page
YTDTSP	Accumulations of Dollars and Hours Paid Adjustments TSP Accumulations	41

Deductions
Savings Bonds
(BOND BOWN)

Data Name	Source	Description/Edit Criteria
Bond: Co-Owner/Beneficiary Cde	User Input	OR or POD or blank
Bond: Co-Owner/Beneficiary Nme	User Input	
Bond: Co-Owner/Beneficiary SSN(SSN or number 1-99)	User Input	Number unique to this Co-Owner
Bond: Current Balance	Database	3.1.3.2.4-1801
Bond: Denomination	User Input	Series EE and Series I - Must match TBOND table value (Appendix J)
Bond Date	Database/ User Override	3.1.3.2.4-1802
Bond: Mailing Address	User Input	Required
Bond: Owner Name	User Input	Required
Bond: Owner SSN	User Input	Required
Bond: Purchase Indicator	Database	3.1.3.2.4-1801
Bond: Requested Deduction	User Input	Series EE - Minimum of $3.75, maximum of bond price as specified in TBOND table (Appendix J) for the bond denomination Series I - Minimum of $3.75, maximum is denomination amount
Bond: Series	User Input	Must be 'EE' or 'I ' ('I' followed by a space)

Deductions
Denomination Military Deposits
(MIL)

Data Name	Source	Description/Edit Criteria
CSRS: Mil Dep Balance	Database	3.1.3.2.4-1300
CSRS: Mil Dep Cash Pmt	User Input	
CSRS: Mil Dep Cum	Database	3.1.3.2.4-1300
CSRS: Mil Dep Int Cum	Database	3.1.3.2.4-1301
CSRS: Mil Dep Int YTD	Database	3.1.3.2.4-1301
CSRS: Mil Dep Requested W/H	User Input	Required if CSRS: Mil Dep Balance greater than zero.
CSRS: Mil Dep Total Required	User Input	Required
CSRS: Mil Dep YTD	Database	3.1.3.2.4-1300
FERS: Mil Dep Balance	Database	3.1.3.2.4-1300
FERS: Mil Dep Cash Pmt	User Input	
FERS: Mil Dep Cum	Database	3.1.3.2.4-1300
FERS: Mil Dep Int	Database	3.1.3.2.4-1301
FERS: Mil Dep Int Cum	Database	3.1.3.2.4-1301
FERS: Mil Dep Requested W/H	User Input	Required if FERS: Mil Dep Balance greater than zero.
FERS: Mil Dep Total Required	User Input	Required
FERS: Mil Dep YTD	Database	3.1.3.2.4-1300
Military Deposit: Int Accr Date	User Input	Required, Format (MMDDYYYY)

**Deductions
CFC/Union Dues
(MISC)**

Data Name	Source	Description/Edit Criteria
CFC: Agency Code	User Input	Must match TCFC table value (Appendix J)
CFC: Requested Deduction	User Input	Required if Agency Code entered, cannot be less than minimum value in TLIMIT table (Appendix J)
Union Code	User Input	Must match TUNION table value (Appendix J) or equal 99 for SEA enrollment
Union Dues: Required	User Input	

Deductions
NEBA Life Insurance
(NEBA)

Data Name	Source	Description/Edit Criteria
Employee NEBA Chapter Code	User Input	1 or blank. If "1", second NEBA address must be present in TINSTALL.
Employee NEBA Travel Accident Insurance Amount Flag	User Input	Required (If NEBA Travel Insurance Plan not blank), Y or blank.
Employee NEBA Travel Accident Insurance Plan	User Input	From 1 to 4 or blank
Employee NEBA Travel Accident Insurance Spouse Coverage	User Input	Y or blank
NEBA: Basic Enrollment Code	User Input	Required, Y or blank
NEBA: Optional Units	User Input	From 1 to 10 or blank
NEBA: Smoker Indicator	User Input	Y or blank
NEBA: Spouse Enrollment	User Input	Y or blank

**Deductions
Voluntary Savings Allotments
(ALLOT)**

Data Name	Source	Description/Edit Criteria
Account Number	User Input	Required (2 allotments)
Financial Inst Routing Nbr	User Input	Required (2 allotments), must match TFIN table value (Appendix J)
Voluntary Allot: Acct Type	User Input	Required (2 allotments), must be C or S
Voluntary Allot: Reqst Amt	User Input	Required (2 allotments)

Deductions
TSP Loan Allotments
(LOAN)

Data Name	Source	Description/Edit Criteria
Account Number	User Input	Required
Financial Inst Routing Nbr	User Input	Required, must match TFIN table value (Appendix J)
TSP: Loan Ded Requested 1	User Input	Required
TSP: Loan Ded Requested 2	User Input	Required, if a second loan
TSP: Loan Ded 1 Cum	Database	3.1.3.2.4-1600
TSP: Loan Ded 2 Cum	Database	3.1.3.2.4-1600

**Deductions
Bankruptcy Payments
(BANKRUPT)**

Data Name	Source	Description/Edit Criteria
Bankruptcy: Agency Addr	User Input	Required, State must match TSTATE table value (Appendix J). Zip must be five or nine numeric digits
Bankruptcy: Agency Name	User Input	Required
Bankruptcy: B/W	Database	3.1.3.2.4-1100
Bankruptcy: Cum	Database/ User Override	3.1.3.2.4-1100
Bankruptcy: Remarks	User Input	
Bankruptcy: Required Ded	User Input	Required
Bankruptcy: Total	User Input	Required

**Deductions
Child Support Payments
(CHIDDSP)**

Data Name	Source	Description/Edit Criteria
Child Support: Acy Addr	User Input	Required (up to three deductions). State must Match TSTATE table value (Appendix J). Zip must be five or nine numeric digits
Child Support: B/W	Database	3.1.3.2.4-900
Child Support: Cum	Database/ User Override	3.1.3.2.4-900
Child Support: Ded Date Limit	User Input	Required (up to three deductions), if Total not entered Format = MMDDYYYY
Child Support: Payee Name	User Input	Required (up to three deductions)
Child Support: Remarks	User Input	
Child Support: Requested Ded	User Input	Required (up to three deductions)
Child Support: Total	User Input	Required (up to three deductions), if Date Limit not entered

**Deductions
Commercial Garnishments
(GARNISH)**

Data Name	Source	Description/Edit Criteria
Empl Grnsh Rqrd PP Ded Amt	User Input	Required (up to nine deductions)
Empl Grnsh Tot Due Amt	User Input	Required (up to nine deductions)
EmplGrnsh Cum Ded Amt	Database/ User Override	3.1.3.2.4-1000
Empl Grnsh Crnt Ded Amt	Database	3.1.3.2.4-1000
Empl Grnsh Crdtr Addr	User Input	Required (up to nine deductions). State must match TSTATE table value (Appendix J). Zip must be five or nine numeric digits.
Empl Grnsh Crdtr Remark	User Input	

Deductions
Indebtedness to the Government Payments
(INDEBT)

Data Name	Source	Description/Edit Criteria
Indebtedness Due U.S.: Acy Addr	User Input	Required (up to five deductions). State must match TSTATE table value (Appendix J). Zip must be five or nine numeric digits
Indebtedness Due U.S.: Acy Name	User Input	Required (up to five deductions)
Indebtedness Due U.S.: B/W	Database	3.1.3.2.4-800
Indebtedness Due U.S.: Cum	Database/ User Override	3.1.3.2.4-800
Indebtedness Due U.S.: Remarks	User Input	
Indebtedness Due U.S.: Req W/H	User Input	Required (up to five deductions)
Indebtedness Due U.S.: Total	User Input	Required (up to five deductions)

Deductions
Federal Tax Withholdings
(FTAX)

Data Name	Source	Description/Edit Criteria
EIC: Marital Code	User Input	Blank 1 = Employee Only 2 = Employee and Spouse
Federal Tax: Additional	User Input	
Federal Tax: Exempted	User Input	E or blank
Federal Tax: Exemptions	User Input	
Federal Tax: Marital Code	User Input	Required, M or S

Deductions
State Tax Withholdings
(FTAX)

Data Name	Source	Description/Edit Criteria
Empl Exmpt From State Tax	User Input	E or blank
State Tax: Additional Exempts	User Input	
State Tax: Additional W/H	User Input	Negative value allowed if State Tax: Code is CT
State Tax: Alternate Amount	User Input	Must be 0.00 if State Tax: Code is not MS, must be multiple of $500 if State Tax: Code is MS
State Tax: Alternate Percent	User Input	Must be 0.00 if State Tax: Code is not AZ or MD
State Tax: Code	User Input	Must match TTAX table value (Appendix J)
State Tax: Dependent Status	User Input	Y or blank. Required if State Tax: Code is AL.
State Tax: Exemptions	User Input	
State Tax: Filing Status	User Input	J, S or blank. Required if State Tax: Code is DC and State Tax: Marital status is M. A, B, C, D. Required if State Tax: Code is CT.

Deductions
State Tax Withholdings
(FTAX)

Data Name	Source	Description/Edit Criteria
State Tax: Marital Code	User Input	Required, M, S, H, or blank, must be blank if State Tax: Code is OH, VA, or CT
State Tax: Working Spouse	User Input	Y or blank. Required if State Tax: Code is MS.

**Deductions
City Tax Withholdings
(CTAX)**

Data Name	Source	Description/Edit Criteria
City Tax: Additional Exempts	User Input	
City Tax: Additional W/H	User Input	
City Tax: Alternate Amount	User Input	
City Tax: Alternate Percent	User Input	
City Tax: Code	User Input	Must be three numeric digits, must match TTAX table value (Appendix J)
City Tax: Exemptions	User Input	
City Tax: Marital Code	User Input	M, S, H, or blank

Deductions
County Tax Withholdings
(CTAX)

Data Name	Source	Description/Edit Criteria
County Tax: Additional Exempts	User Input	
County Tax: Additional W/H	User Input	
County Tax: Alternate Amount	User Input	
County Tax: Alternate Percent	User Input	
County Tax: Code	User Input	Must be three numeric digits, must match TTAX table value (Appendix J)
County Tax: Exemptions	User Input	
County Tax: Marital Code	User Input	M, S, H, or blank

Deductions
TSP Payments
(TSP)

Data Name	Source	Description/Edit Criteria
TSP: Cy Ded B/W	Database	3.1.3.2.4-200
TSP: Elected Amount of Ded	User Input	Required if no rate entered, not to exceed maximum deduction amount computed by multiplying the maximum percentage in TRETIR table (Appendix J) by the employee's biweekly base salary. Base pay includes the Standby Premium Pay for firefighters (Tour of Duty: Uncommon Tour Hours not equal 0 and Occupational Code = 0081) and Law Enforcement Officers (Tour of Duty: Uncommon Tour Hours not equal 0 and Occupational Code not equal 0081) limited to the amount computed using the hourly rate of a grade 10/1 in the same pay rate structure found in table TMAX (adjusted for locality pay)
TSP: Elected Rate of Ded	User Input	Required if no amount entered, minimum of one percent, not to exceed maximum percentage in TRETIR table (Appendix J)
TSP: Eligibility Date	User Input	Personnel Input
TSP: Employee Status Code	User Input	Personnel Input
TSP: Govt Basic Contr B/W	Database	3.1.3.2.4-202
TSP: Govt Match Contr Tot B/W	Database	3.1.3.2.4-203
TSP: SCD	User Input	Personnel Input

Deductions
TSP Payments
(TSP)

Data Name	Source	Description/Edit Criteria
TSP: Employment Code	User Input	Personnel Input
TSP: Employment Code Date	User Input	Personnel Input
TSP: Separation Flag	User Input	0 or 1
TSP: Vesting Period	User Input	Personnel Input
TSP CATCHUP: Elected Amt of Ded	User Input	Allowable for employees at least age fifty by 12/31 of current year who contribute the maximum amount to regular TSP. The deduction for the year shall not exceed the yearly maximum amount in TRETIR.
TSP CATCHUP: B/W Ded Amt	Database	3.1.3.2.4-600
TSP CATCHUP: YTD Ded Amt	Database	3.1.3.2.4-201

**Deductions
Miscellaneous
(MISC)**

Data Name	Source	Description/Edit Criteria
Empl Adv Pay Requested Ded Amt	User Input	When established, employee's EOD date should be within the current pay period (Information only).
Empl Total Adv Pay Received Amt	User Input	Should not exceed twice the normal gross pay nor the requested deduction amount times 13 (Information only)
Miscellaneous Required Amt	User Input	

Adjustments to Current Pay Period Earnings
Base and Gross Earnings Adjustments
(ADJ)

Data Name	Source	Description/Edit Criteria
Base Earnings: Adjustment	User Input	Must have the same sign as Base Hours Adj
Base Earnings: Adjustment Remarks	User Input	
Base Hours: Adj B/W	User Input	Must have the same sign as Base Erngs Adj
COLA: Adjustment Remarks	User Input	
COLA: Current Adj Erngs	User Input	
Earned Income Credit: Adjustment Remarks	User Input	
EIC: Adjustment	User Input	Disallow the entry of adjustment for a non-participating employee; adjustment cannot exceed table limit amount.
FF/LF Premium: Adjustment Remarks	User Input	
Firefighter: Premium Adj B/W	User Input	
For Diff: Current Adj Erngs	User Input	
Foreign Differential: Adjustment Remarks	User Input	
Hazardous Code	User Input	Must match THAZARD table value (Appendix J)
Hazardous: Adjustment Remarks	User Input	
Hazardous: Cur Adj Hrs	User Input	Must have the same sign as Haz Erngs Adj
Hazardous: Current Adj Erngs	User Input	Must have the same sign as Haz Hours Adj

Adjustments to Current Pay Period Earnings
Base and Gross Earnings Adjustments
(ADJ)

Data Name	Source	Description/Edit Criteria
Hol/Wrk: Cur Adj Hrs	User Input	Must have the same sign as Hol Erngs Adj
Holiday Worked: Adjustments Remarks	User Input	
Holiday/Wked: Current Adj Erngs	User Input	Must have the same sign as Hol Hours Adj
Night: Differential Adjustment Remarks	User Input	
Nite: Cur Adj Hrs	User Input	Must have the same sign as Nite Erngs Adj; warning if NASA Code Block = 1
Nite: Current Adj Erngs	User Input	Must have the same sign as Nite Hrs Adj; warning if NASA Code Block = 1
Overtime: Adjustment Remarks	User Input	
Overtime: Earnings Adjustment	User Input	Must have the same sign as OT Hours Adj
Overtime: Hours Adjustment	User Input	Must have the same sign as OT Erngs Adj
Sunday: Cur Adj Hrs	User Input	Must have the same sign as Sun Erngs Adj
Sunday: Current Adj Erngs	User Input	Must have the same sign as Sun Hours Adj
Sunday Differential: Adjustment Remarks	User Input	

Adjustments to Current Pay Period Earnings
Foreign Differential Adjustments
(COLA)

Data Name	Source	Description/Edit Criteria
Foreign Diff: Rate	User Input	Maximum of .99

Adjustments to Current Pay Period Earnings
Cost of Living Adjustments
(COLA)

Data Name	Source	Description/Edit Criteria
COLA: Rate	User Input	Maximum of .99

Adjustments to Current Pay Period Earnings
Lump Sum Leave Adjustments
(LUMP)

Data Name	Source	Description/Edit Criteria
Lump Sum: Fed W/H 20% Rate Ind	User Input	Y or blank
Lump Sum: Leave Adj Indicator	User Input	Must be zero if Reactivation is blank
Lump Sum: Leave Hours Rate	User Input	(2 hour fields); Must be equal to the sum of Annual Leave: Earned Balance + Restored Leave: Balance + Credit Hours: Balance + (Comp Time: Current Balance if FLSA Status = N)
Lump Sum: Leave Hrly	User Input	(2 rate fields)
Lump Sum: Leave Payment	Database	(2 fields)
Lump Sum: Restored Hours	User Input	
Reactivation Indicator	User Input	R = Terminated in a prior pay period and reactivated for pay in current period Blank = Not reactivated

Adjustments to Current Pay Period Earnings
Net Adjustments
(OTHADJ)

Data Name	Source	Description/Edit Criteria
Bill of Collection: Deduction	User Input	
CFC: Adjustment	User Input	Must not cause CFC: Normal + CFC: Adjustment to become less than zero
CFC: Adjustment Remarks	User Input	
City Tax: Adjustment	User Input	
City Tax: Adjustment Remarks	User Input	
Civilian Service Credit: Adjustment	User Input	
Civilian Service Credit: Adjustment Remarks	User Input	
County Tax: Adjustment	User Input	
County Tax: Adjustment Remarks	User Input	
CSRS: Frmr Adj	User Input	
CSRS: Govt Contr Frmr Adj	User Input	
CSRS: Salary Offset Adj	User Input	
CSRS: Salary Offset Adj Remarks	User Input	
Empl Adv Pay Adj BW Amt	User Input	
Federal Tax: Adjustment	User Input	
Federal Tax: Adjustment Remarks	User Input	
FERS: Frmr Adj	User Input	
FERS: Govt Contr Frmr Adj	User Input	
FERS: Salary Offset Adj	User Input	

Adjustments to Current Pay Period Earnings
Net Adjustments
(OTHADJ)

Data Name	Source	Description/Edit Criteria
FERS: Salary Offset Adj Remarks	User Input	
FICA: Adjustment	User Input	
FICA: Cur Adjustment Remarks	User Input	
FICA: Govt Contr Cur Adj	User Input	
HIT: Adjustment	User Input	
HIT: Cur Adjustment Remarks	User Input	
HIT: Govt Contr Cur Adj	User Input	
Remarks	User Input	
Retirement Adjustments	User Input	
Retirement Plan: Frmr Adj	User Input	Must be entered for former plan adjustment, must be 1, 6, C, E, R, T, K, M, or N
Retirement: Cur Adj	User Input	
Retirement: Cur Adjustment Remarks	User Input	
Retirement: Frmr Adjustment Remarks	User Input	
Retirement: Govt Contr Cur Adj	User Input	
State Tax: Cur Adj	User Input	
State Tax: Cur Adj Remarks	User Input	
State Tax: Former Adj	User Input	
State Tax: Former State Code	User Input	Must be entered for former state adjustment, must match TSTATE table value (Appendix J)
TSP: CY Ded Adj	User Input	

Adjustments to Current Pay Period Earnings
Net Adjustments
(OTHADJ)

Data Name	Source	Description/Edit Criteria
TSP: Loan 1 Adjustment	User Input	Must not cause TSP: Loan Deduction Amount (1) + TSP: Loan 1 Adjustment to become less than zero
TSP: Loan 1 Adjustment Remarks	User Input	
TSP: Loan 2 Adjustment	User Input	Must not cause TSP: Loan Deduction Amount (2) + TSP: Loan 2 Adjustment to become less than zero
TSP: Loan 2 Adjustment Remarks	User Input	
Union Dues: Adjustment	User Input	Must not cause Union Dues: Normal + Union Dues: Adjustment to become less than zero

Adjustments to Current Pay Period Earnings
Net Adjustments
(INSADJ)

Data Name	Source	Description/Edit Criteria
FEGLI: Additional Opt B Adj	User Input	
FEGLI: Adjustment Remarks	User Input	
FEGLI: Basic Life Adj	User Input	
FEGLI: Family Opt C Adj	User Input	
FEGLI: Govt Contr Adj	User Input	
FEGLI: Standard Opt A Adj	User Input	
FEHB: Cash Collection	User Input	Must be positive
FEHB: Cash Collection Govt Contr	User Input	Must be positive
FEHB: Cur Adjustment Remarks	User Input	
FEHB: Current Adj	User Input	
FEHB: Govt Contr Cur Adj	User Input	
FEHB: Govt Contr Cur Remarks	User Input	
FEHB: Govt Contr Prior Adj	User Input	
FEHB: Govt Contr Prior Adjustment Remarks	User Input	
FEHB: Plan Code	User Input	
FEHB: Prior Adj	User Input	Must match value in TFEHB table (Appendix J)
FEHB: Prior Adjustment Remarks	User Input	
Four Day Rule Percent	User Input	
TSP: CY Ded Distr Adj	User Input	3 funds

Adjustments to Current Pay Period Earnings
Net Adjustments
(INSADJ)

Data Name	Source	Description/Edit Criteria
TSP: Govt Basic Adj Tot	User Input	3 funds
TSP: Govt Matching Adj Tot	User Input	3 funds

Accumulations of Dollars and Hours Paid Adjustments
Earnings Accumulations
(YTDADJ1)

Data Name	Source	Description/Edit Criteria
Award: Amount YTD	User Input	
Base Earnings: YTD	User Input	
Bond: Refund YTD	User Input	
City Tax: Erngs MTD	User Input	
City Tax: Erngs QTD	User Input	
City Tax: Erngs YTD	User Input	When the City Tax: Gross Earnings YTD is greater than zero, it, plus former city tax earnings, must equal gross earnings YTD. When the City Tax: Gross Earnings YTD is greater than zero, the city TSP deduction plus former city TSP deductions must equal total TSP deduction YTD (except for Cleveland).
COLA: QTD	User Input	
COLA: YTD	User Input	
County Tax: Erngs MTD	User Input	
County Tax: Erngs QTD	User Input	
County Tax: Erngs YTD	User Input	
EIC: YTD	User Input	
Empl Admn Uctrd OT YTD Amt	User Input	
Empl Local Pay YTD Amt	User Input	
Empl Stff Diff YTD Amt	User Input	
FERS: YTD	User Input	
FICA: Earnings QTD	User Input	

Accumulations of Dollars and Hours Paid Adjustments
Earnings Accumulations
(YTDADJ1)

Data Name	Source	Description/Edit Criteria
FICA: Earnings YTD	User Input	
Foreign Diff: YTD	User Input	
Gross Earnings: YTD	User Input	Must equal the sum of base earnings YTD plus all premium earnings YTD plus award amount YTD plus all continuing pay adjustments
Hazardous Earnings: YTD	User Input	
Hazardous Hours: YTD	User Input	
HIT: Earnings QTD	User Input	
HIT: Earnings YTD	User Input	
Holiday Hours: YTD	User Input	
Holiday Leave: Used YTD	User Input	
Lump Sum: Leave Adj	User Input	
Net Earnings YTD	User Input	Must equal gross earnings YTD minus the total of all deductions and minus Award Amt YTD
Night Differential: Erngs YTD	User Input	
Night Differential: Hours YTD	User Input	
Overtime: Earnings YTD	User Input	
Overtime: Hours YTD	User Input	
PCS: Erngs Not Subj City Tax YTD	User Input	
PCS: Erngs Not Subj Co Tax YTD	User Input	
PCS: Erngs Not Subj St Tax YTD	User Input	
PCS: Erngs Not Subj Tax YTD	User Input	

Accumulations of Dollars and Hours Paid Adjustments
Earnings Accumulations
(YTDADJ1)

Data Name	Source	Description/Edit Criteria
PCS: Erngs Subj City Tax MTD	User Input	
PCS: Erngs Subj City Tax QTD	User Input	
PCS: Erngs Subj City Tax YTD	User Input	
PCS: Erngs Subj County Tax MTD	User Input	
PCS: Erngs Subj County Tax QTD	User Input	
PCS: Erngs Subj County Tax YTD	User Input	
PCS: Erngs Subj Fed Tax YTD	User Input	
PCS: Erngs Subj State Tax MTD	User Input	
PCS: Erngs Subj State Tax QTD	User Input	
PCS: Erngs Subj State Tax YTD	User Input	
Retention Allow: YTD	User Input	
State Tax: Erngs MTD	User Input	
State Tax: Erngs QTD	User Input	

Accumulations of Dollars and Hours Paid Adjustments
Earnings Accumulations
(YTDADJ1)

Data Name	Source	Description/Edit Criteria
State Tax: Erngs YTD	User Input	When the State Tax: Gross Earnings YTD is greater than zero, the taxable state earnings plus former taxable state earnings must equal state gross earnings YTD plus former state gross earnings minus total state TSP deductions YTD minus former state TSP deductions, and state TSP deductions YTD plus former state TSP deductions must equal total TSP deductions YTD (except Pennsylvania). When the State Tax: Gross Earnings YTD is greater than zero, the state TSP deduction plus former state TSP deductions must equal total TSP deduction YTD (except for Pennsylvania).
State Tax: Gross Erngs YTD	User Input	When State Tax: Gross Earnings YTD plus former state tax earnings is greater than zero, it must equal gross earnings YTD.
Statutory Cutback YTD	User Input	
Sunday Diff: Earnings YTD	User Input	
Sunday Diff: Hours YTD	User Input	
Supervisory Diff: YTD	User Input	
Taxable Earnings: City MTD	User Input	
Taxable Earnings: City QTD	User Input	

Accumulations of Dollars and Hours Paid Adjustments
Earnings Accumulations
(YTDADJ1)

Data Name	Source	Description/Edit Criteria
Taxable Earnings: City YTD	User Input	When the City Tax: Gross Earnings YTD is greater than zero, the taxable city earnings plus former taxable city earnings must equal city gross earnings YTD plus former city gross earnings minus total city TSP deductions YTD minus former city TSP deductions and city TSP deductions YTD, plus former city TSP deductions must equal total TSP deductions YTD (except for Cleveland).
Taxable Earnings: Cnty MTD	User Input	
Taxable Earnings: Cnty QTD	User Input	
Taxable Earnings: Cnty YTD	User Input	
Taxable Earnings: MTD	User Input	
Taxable Earnings: QTD	User Input	
Taxable Earnings: YTD	User Input	Must equal gross earnings minus total TSP deduction

Accumulations of Dollars and
Hours Paid Adjustments
TSP Accumulations
(YTDTSP)

Data Name	Source	Description/Edit Criteria
TSP: Accum CY Allowable Ded	User Input	
TSP: City Tax Ded MTD	User Input	
TSP: City Tax Ded QTD	User Input	
TSP: City Tax Ded YTD	User Input	
TSP: County Tax Ded MTD	User Input	
TSP: County Tax Ded QTD	User Input	
TSP: County Tax Ded YTD	User Input	
TSP: Cy YTD	User Input	
TSP: Deductions Cum-NASA	User Input	
TSP: Deductions Total YTD	User Input	
TSP: Govt Basic Amt Dist YTD	User Input	1 amount, input not allowed for CSRS employees (Retirement Plan = 1, 6, C, E, R, T)
TSP: Govt Match Contr YTD	User Input	1 amount, input not allowed for CSRS employees (Retirement Plan = 1, 6, C, E, R, T)
TSP: State Tax Ded MTD	User Input	
TSP: State Tax Ded QTD	User Input	
TSP: Catch-up YTD	User Input	
TSP: Catch-up Deductions Total YTD	User Input	
TSP: State Tax Ded YTD	User Input	

Accumulations of Dollars and Hours Paid Adjustments
Deductions Accumulations
(YTDDED1)

Data Name	Source	Description/Edit Criteria*
Bankruptcy: Cum	User Input	
Bankruptcy: YTD	User Input	
Bill of Collection: YTD	User Input	
Bond: YTD	User Input	
CFC: YTD	User Input	
Child Support: YTD	User Input	
City Tax: MTD	User Input	
City Tax: QTD	User Input	
City Tax: YTD	User Input	
County Tax: MTD	User Input	
County Tax: QTD	User Input	
County Tax: YTD	User Input	
Federal Tax: QTD	User Input	
Federal Tax: YTD	User Input	
FEGLI: Basic YTD	User Input	
FEGLI: Govt Contr YTD	User Input	
FEGLI: Opt A YTD	User Input	
FEGLI: Opt B YTD	User Input	
FEGLI: Opt C YTD	User Input	
FEHB: Deduction YTD	User Input	
FICA: Govt Contr QTD	User Input	
FICA: Govt Contr YTD	User Input	
FICA: QTD	User Input	

Accumulations of Dollars and Hours Paid Adjustments
Deductions Accumulations
(YTDDED1)

Data Name	Source	Description/Edit Criteria*
FICA: YTD	User Input	
HIT: Govt Contr QTD	User Input	
HIT: Govt Contr YTD	User Input	
HIT: QTD	User Input	
HIT: YTD	User Input	
Indebtedness Due U.S.: YTD	User Input	
LTC YTD Dependent Deduction	System Incremented	Non-Modifiable
LTC YTD Empl Deduction	System Incremented	Non-Modifiable
LTC YTD Spouse Deduction	System Incremented	Non-Modifiable
Lump Sum: Leave Payment YTD	User Input	
Miscellaneous YTD	User Input	
NEBA: Basic YTD	User Input	
NEBA: Optional YTD	User Input	
NEBA: Quarter Emp Deductions	User Input	
NEBA: Quarter Option Deductions	User Input	
NEBA: Quarter Spouse Deductions	User Input	
NEBA: Quarter Total Deductions	User Input	
NEBA: Total YTD	User Input	
PCS: City Tax Withheld MTD	User Input	
PCS: City Tax Withheld QTD	User Input	
PCS: City Tax Withheld YTD	User Input	

Accumulations of Dollars and Hours Paid Adjustments
Deductions Accumulations
(YTDDED1)

Data Name	Source	Description/Edit Criteria*
PCS: Cnty Tax Withheld MTD	User Input	
PCS: Cnty Tax Withheld QTD	User Input	
PCS: Cnty Tax Withheld YTD	User Input	
PCS: Federal Tax Withheld YTD	User Input	
PCS: State Tax Withheld MTD	User Input	
PCS: State Tax Withheld QTD	User Input	
PCS: State Tax Withheld YTD	User Input	
State Tax: MTD	User Input	
State Tax: QTD	User Input	
State Tax: YTD	User Input	
TSP: Loan Cumulation 1	User Input	
TSP: Loan Cumulation 2	User Input	
TSP: Loan Ded 1 YTD	User Input	
TSP: Loan Ded 2 YTD	User Input	
Union Dues: YTD	User Input	
Voluntary Allot: YTD	User Input	

*All edits specified for YTDADJ1 shall be performed for all changes to YTDDED1
 fields, except the edit for Gross Earnings: YTD.

Accumulations of Adjustments
Retirement Adjustments
(RETIRADJ)

Data Name	Source	Description/Edit Criteria *
Civil Serv Credit: Cum	User Input	Equal to CSRS: Civ Serv Cr PYCO + Civil Serv Credit: Trans In + Civil Serv Credit YTD - CSRS: Civ Serv Cr Tran Out
Civil Serv Credit: Trans In	User Input	
Civil Serv Credit: YTD	User Input	
CSRS: Civ Serv Cr PYCO	User Input	
CSRS: Civ Serv Cr Tran Out	User Input	
CSRS: Cum Transferred In	User Input	
CSRS: Deduction YTD	User Input	
CSRS: Govt Contr YTD	User Input	
CSRS: Mil Dep Cum	User Input	Equal to CSRS: Mil PYCO + CSRS: Mil Dep YTD + CSRS: Mil Dep Trnsfr In - CSRS: Mil Tran Out
CSRS: Mil Dep Int Cum	User Input	
CSRS: Mil Dep Int YTD	User Input	
CSRS: Mil Dep Trnsfr In	User Input	
CSRS: Mil Dep YTD	User Input	
CSRS: Mil PYCO	User Input	
CSRS: Mil Tran Out	User Input	
CSRS: NASA Cum	User Input	Equal to CSRS: PYCO + CSRS: Deduction YTD + CSRS: Cum Transferred In - CSRS: Tran Out
CSRS: PYCO	User Input	

**Accumulations of Adjustments
Retirement Adjustments
(RETIRADJ)**

Data Name	Source	Description/Edit Criteria *
CSRS: Tran Out	User Input	
FERS: Govt Contr YTD	User Input	
FERS: Mil Dep Cum	User Input	Equal to FERS: Mil PYCO + FERS: Mil Dep Trnsfr In + FERS: Mil Dep YTD -FERS: Mil Tran Out
FERS: Mil Dep Int	User Input	
FERS: Mil Dep Int Cum	User Input	
FERS: Mil Dep Trnsfr In	User Input	
FERS: Mil Dep YTD	User Input	
FERS: Mil PYCO	User Input	
FERS: Mil Tran Out	User Input	
FERS: NASA Cum	User Input	Equal to FERS: PYCO + FERS: Deduction YTD + FERS: Tran In - FERS: Tran Out
FERS: PYCO	User Input	
FERS: Tran In	User Input	
FERS: Tran Out	User Input	
FERS: YTD	User Input	

*Changes to each RETIRADJ field shall invoke the edit criteria specified for Net Earnings: YTD.

Accumulations of Adjustments
Transfer in Data
(TRANSIN)

Data Name	Source	Description/Edit Criteria
Base Earnings: Transferred In	User Input	
Emp Local Pay Trnsfr In YTD Amt	User Input	
FICA: Earnings YTD Trans In	User Input	Not to exceed max FICA salary (TRETIR table) - FICA: Earnings YTD
FICA: Deductions YTD Trans In	User Input	
TSP Deductions: Trans In	User Input	Not to exceed max TSP deduction (TRETIR table) - TSP: CY Ded
FSA HC: TRANS IN	User Input	Not to exceed FSA DC: ANNUAL LIMIT (TLIMIT)
FSA DC: TRANS IN	User Input	Not to exceed FSA DC: ANNUAL LIMIT (TLIMIT)

Accumulations of Dollars and
Hours Paid Adjustments
Leave Cost Accumulations
(YTDLVCT)

Data Name	Source	Description/Edit Criteria *
Administrative Leave: YTD Cost	User Input	
Annual Leave: Cost YTD	User Input	
Comp Time: Cost YTD	User Input	
Comp Time: Relig Cost YTD	User Input	
COP Leave: Cost YTD	User Input	(3 accounts)
Credit Hours: Cost YTD	User Input	
Excused Leave: Cost YTD	User Input	
Graduate Leave: Cost YTD	User Input	
Holiday Leave: Cost YTD	User Input	
Home Leave: Cost YTD	User Input	
Jury Leave: Cost YTD	User Input	
Military Leave: Cost YTD	User Input	
Restored Leave: Cost YTD	User Input	
Sick Leave: Cost YTD	User Input	

* Changes to each Leave Cost field shall be edited using the criteria specified for Gross Earnings: YTD.

Accumulations of Dollars and Hours Paid Adjustments
Permanent Change of Station
(PCS)

Data Name	Source	Description/Edit Criteria
PCS: City Tax Withheld	User Input	
PCS: County Tax Withheld	User Input	
PCS: Earnings City Subj Tax	User Input	
PCS: Earnings County Subj Tax	User Input	
PCS: Earnings Not Subj Tax	User Input	
PCS: Earnings State Subj Tax	User Input	
PCS: Earnings Subj Tax	User Input	
PCS: Federal Tax Withheld	User Input	
PCS: FICA	User Input	
PCS: HIT	User Input	
PCS: State Tax Withheld	User Input	

**Accumulations of Dollars and Hours Paid Adjustments
Employee Limitations
(LIMIT)**

Data Name	Source	Description/Edit Criteria
Appointment: Balance Limit	Database	Hours, days, or dollars 3.1.3.2.3-301
Appointment: Day Limit	User Input	3.1.3.2.3-304
Appointment: Days Cum	User Input	Must be zero if Day limit is zero
Appointment: Dollar Limit	User Input	3.1.3.2.3-301
Appointment: Dollars Cum	User Input	Must be zero if Dollar limit is zero
Appointment: Hour Limit	User Input	3.1.3.2.3-302
Appointment: Hours Cum	User Input	Must be zero if Hour limit is zero
Appointment: NTE Date	User Input	Format (MMDDYYYY)
Co-op: Work Limit Date	Database/ User Input	3.1.3.2.1-119, Format (MMDDYYYY), employee must be a co-op (position code = 0 or 1)
Pay Plan	User Input	
Position: Type	User Input	
Tenure Code	User Input	
Work Schedule Code	User Input	

Adjustments to Current Pay Period Earnings
Thrift Savings Plan Adjustments
(TSPADJ)

Data Name	Source	Description/Edit Criteria
TSP Record No	User Input	Adjustment Type must be 16, 26, or 46
TSP: Adjustment Date	User Input	Must be a valid TSP Date on Pay Control Table and in format MMDDYYYY.
TSP: Rec 26 or 46 Emp	User Input	Must be negative for Rec 26 and positive for Rec 46.
TSP: Rec 26 or 46 GB	User Input	Must be negative for Rec 26 and positive for Rec 46.
TSP: Rec 26 or 46 GM	User Input	Must be negative for Rec 26 and positive for Rec 46.

Accumulations of Dollars and Hours Paid Adjustments
Former State, City, and County
(FORMSTX, FORMCTX)

Data Name	Source	Description/Edit Criteria
City Tax: Former Code MTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
City Tax: Former Code QTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
City Tax: Former Code YTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
City Tax: Former Earnings MTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
City Tax: Former Earnings QTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
City Tax: Former Earnings YTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
City Tax: Former PCS Earning Not Subj W/H YTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
City Tax: Former PCS Earning Subj W/H MTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
City Tax: Former PCS Earning Subj W/H QTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
City Tax: Former PCS Earning Subj W/H YTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
City Tax: Former PCS W/H Taken MTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
City Tax: Former PCS W/H Taken QTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
City Tax: Former PCS W/H Taken YTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
City Tax: Former Taxable Earnings MTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)

**Accumulations of Dollars and Hours Paid Adjustments
Former State, City, and County
(FORMSTX, FORMCTX)**

Data Name	Source	Description/Edit Criteria
City Tax: Former Taxable Earnings QTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
City Tax: Former Taxable Earnings YTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
City Tax: Former TSP Ded MTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
City Tax: Former TSP Ded QTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
City Tax: Former TSP Ded YTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
City Tax: Former W/H MTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
City Tax: Former W/H QTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
City Tax: Former W/H YTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
County Tax: Former Code MTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
County Tax: Former Code QTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
County Tax: Former Code YTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
County Tax: Former Earnings MTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
County Tax: Former Earnings QTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
County Tax: Former Earnings YTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
County Tax: Former PCS Earning Not Subj W/H YTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)

Accumulations of Dollars and Hours Paid Adjustments
Former State, City, and County
(FORMSTX, FORMCTX)

Data Name	Source	Description/Edit Criteria
County Tax: Former PCS Earning Subj W/H MTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
County Tax: Former PCS Earning Subj W/H QTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
County Tax: Former PCS Earning Subj W/H YTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
County Tax: Former PCS W/H Taken MTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
County Tax: Former PCS W/H Taken QTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
County Tax: Former PCS W/H Taken YTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
County Tax: Former Taxable Earnings MTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
County Tax: Former Taxable Earnings QTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
County Tax: Former Taxable Earnings YTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
County Tax: Former TSP Ded MTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
County Tax: Former TSP Ded QTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
County Tax: Former TSP Ded YTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
County Tax: Former W/H MTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
County Tax: Former W/H QTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)
County Tax: Former W/H YTD	User Input	Must match TSTATE table value (Appendix J) (3 cities)

Accumulations of Dollars and Hours Paid Adjustments
Former State, City, and County
(FORMSTX, FORMCTX)

Data Name	Source	Description/Edit Criteria
PCS W/H Taken MTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former Code MTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former Code QTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former Code YTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former Earnings MTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former Earnings QTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former Earnings YTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former PCS Earning Subj W/H MTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former PCS Earning Subj W/H QTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former PCS Earning Subj W/H YTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former PCS Earnings Not Subj W/H YTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former PCS W/H Taken QTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former PCS W/H Taken YTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former Taxable Earnings MTD	User Input	Must match TSTATE table value (Appendix J) (3 states)

**Accumulations of Dollars and Hours Paid Adjustments
Former State, City, and County
(FORMSTX, FORMCTX)**

Data Name	Source	Description/Edit Criteria
State Tax: Former Taxable Earnings QTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former Taxable Earnings YTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former TSP Ded MTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former TSP Ded QTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former TSP Ded YTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former W/H MTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former W/H QTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former W/H YTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former Tax Exempt FEHB MTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former Tax Exempt FEHB QTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former Tax Exempt FEHB YTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former TFBP MTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former TFBP QTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
State Tax: Former TFBP YTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
City Tax: Former Tax Exempt FEHB MTD	User Input	Must match TSTATE table value (Appendix J) (3 states)

Accumulations of Dollars and Hours Paid Adjustments
Former State, City, and County
(FORMSTX, FORMCTX)

Data Name	Source	Description/Edit Criteria
City Tax: Former Tax Exempt FEHB QTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
City Tax: Former Tax Exempt FEHB YTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
City Tax: Former TFBP MTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
City Tax: Former TFBP QTD	User Input	Must match TSTATE table value (Appendix J) (3 states)
City Tax: Former TFBP YTD	User Input	Must match TSTATE table value (Appendix J) (3 states)

Leave Accounting Adjustments
Annual Leave
(AL)

Data Name	Source	Description/Edit Criteria
Annual Leave: Accrual Rate	Database	3.1.3.2.2.1-102 3.1.3.2.2.1-103 3.1.3.2.2.1-105
Annual Leave: Accrued YTD	Database/ User Override	Only positive value
Annual Leave: Adv Ineligibility	User Input	Y = Not allowed to use Blank = Allowed to use unaccrued annual leave
Annual Leave: Category Code	Database	3.1.1.2
Annual Leave: Ceiling	Database/ User Override	3.1.1.2.2-216
Annual Leave: Change Date	Database	3.1.3.2.2.1-200
Annual Leave: Earned Balance Available	Database	3.1.3.2.2.2-100

**Leave Accounting Adjustments
Annual Leave
(AL)**

Data Name	Source	Description/Edit Criteria
Annual Leave: P/T Carryover	Database/User Override	3.1.3.2.2.1-200 Only allowed for part- time employees (when a good T&A is not present)
Annual Leave: PYCO	Database/ User Override	
Annual Leave: Restricted Bal	Database	
Annual Leave: RIC YTD	Database/ User Override	Only positive value
Annual Leave: SES First Year	User Input	
Annual Leave: Used YTD	Database/ User Override	Only positive value
Donated AL: Contributed YTD	Database/ User Override	Only positive value
Donated AL: Returned YTD	Database/ User Override	Only positive value

Leave Accounting Adjustments
Compensatory Time
(CT)

Data Name	Source	Description/Edit Criteria
Comp Time: Current Balance	Database	3.1.3.2.2.2-105
Comp Time: Earned B/W	User Input	
Comp Time: Earned YTD	User Input	
Comp Time: Extended Forf B/W	Database	3.1.3.2.2.2-105
Comp Time: Extended Forf YTD	User Input	
Comp Time: Extended Used YTD	User Input	
Comp Time: Forfeited B/W	Database	3.1.3.2.2.2-105
Comp Time: Forfeited YTD	User Input	
Comp Time: Hourly Rate	Database/ User Override	(7 periods), 3.1.3.2.2.2-105 3.1.3.1.2.2-212
Comp Time: Hours	User Input	(7 periods)
Comp Time: Hours Cut B/W	Database	3.1.3.2.3-305 3.1.3.2.3-306
Comp Time: Hours Cut YTD	User Input	
Comp Time: Hours Paid B/W	Database	3.1.3.2.2.2-105
Comp Time: Hours Paid YTD	User Input	
Comp Time: Used B/W	User Input	
Comp Time: Used YTD	User Input	
Empl CT PYCO Bal Qty	Database/User Override	

**Leave Accounting Adjustments
Extended Compensatory Time
(EXTCT)**

Data Name	Source	Description/Edit Criteria
Empl Extnd CT Cumltv Used Qty	User Input	Cannot exceed Empl Extnd CT Hrs Qty
Empl Extnd CT Earn Date	User Input	Format (MMDDYYYY)
Empl Extnd CT Hrs Qty	User Input	Required; cannot be less than Empl Extnd CT Cumultv Used Qty + Empl Extnd CT Cumultv Frftd Qty
Empl Extnd CT Orgnl Frftd Date	User Input	Required and unique; Format (MMDDYYYY); must be less than Empl Extnd CT Thru Date
Empl Extnd CT Thru Date	User Input	Required for Add function if Empl Extnd Year Pay Prd is not present; Format (MMDDYYYY); must be a valid current or future PP Ending Date and greater than Empl Extnd CT Orgnl Frftd Date
Empl Extnd Year Pay Prd	User Input	Required for Add function if Empl Extnd CT Thru Date is not present; Format (YYYYPP) where YYYY is any current or future PP Ending Year and PP is any pay period 01 - 27
Hours to Extend	User Input	Must be less than or equal to Cum Frftd for a partial extension of forfeited hours.

Leave Accounting Adjustments
Religious Compensatory Time
(RCT)

Data Name	Source	Description/Edit Criteria
Comp Time: Relig Balance	Database	3.1.3.2.2.2-210
Comp Time: Relig Earned B/W	User Input	
Comp Time: Relig Earned YTD	User Input	
Comp Time: Relig Forfeited B/W	Database	3.1.3.2.2.2-211
Comp Time: Relig Forfeited YTD	User Input	
Comp Time: Relig Hours	User Input	(7 periods)
Comp Time: Relig Used B/W	User Input	
Comp Time: Relig Used YTD	User Input	

Leave Accounting Adjustments
Continuation of Pay
(COP)

Data Name	Source	Description/Edit Criteria
COP Leave: Date Limit	User Input	(3 injuries), Format MMDDYYYY
COP Leave: Hours Used YTD	User Input	(3 injuries)
COP Leave: Hrs Limit	User Input	(3 injuries)
COP Leave: Hrs Limit Bal	User Input	(3 injuries)
COP Leave: Injury to Date	User Input	(3 injuries)

**Leave Accounting Adjustments
Credit Hours Leave
(CREDIT)**

Data Name	Source	Description/Edit Criteria
Credit Hours: Balance	Database	3.1.3.2.2.2-108
Credit Hours: Earned YTD	User Input	
Credit Hours: Forf YTD	User Input	
Credit Hours: PYCO	User Input	
Credit Hours: Used YTD	User Input	
Flexi Tour Indicator	User Input	Y or blank

Leave Accounting Adjustments
Donated Annual Leave
(RECIPIEN)

Data Name	Source	Description/Edit Criteria
Donated AL: Bal Available	Database	3.1.3.2.2.2-100
Donated AL: Cancellation Date	User Input	Format (MMDDYYYY); must be greater than Donated AL: Effective Date
Donated AL: Direct Cost Amt	User Input	
Donated AL: Direct Cost Hours	User Input	
Donated AL: Donated Cum	User Input	
Donated AL: Effective Date	User Input	Format (MMDDYYYY)
Donated AL: Indirect Cost Amt	User Input	
Donated AL: Indirect Cost Hours	User Input	
Donated AL: PYCO	User Input	
Donated AL: Reason Code	User Input	Must be either "E" or "F"
Donated AL: Received Cum	User Input	3.1.3.1.2.2-205
Donated AL: Received YTD	User Input	
Donated AL: Returned Cum	User Input	
Donated AL: Used Cum	User Input	
Donated AL: Used YTD	User Input	
Empl Donat AL: Term Date	User Input	Format (MMDDYYYY); cannot be less than Donated AL: Cancellation Date
Restricted AL: Current Bal	Database/User Override	
Restricted SL: Current Bal	Database/User Override	

**Leave Accounting Adjustments
Home Leave
(HOMELV)**

Data Name	Source	Description/Edit Criteria
Home Leave: Accrual Rate	User Input	
Home Leave: Hours Accrued	User Input	
Home Leave: Hours Used Cum	User Input	
Home Leave: Last Accrual Date	User Input	Format (MMDDYYYY)
Home Leave: Used YTD	User Input	

Leave Accounting Adjustments
Leave Without Pay
(LWOP)

Data Name	Source	Description/Edit Criteria
LWOP: SCD Hours	User Input	
LWOP: Used B/W	User Input	
LWOP: Used YTD	User Input	
LWOP: WIG Hours	User Input	
LWOP: 80 Hour Accrual	User Input	

Leave Accounting Adjustments
Restored Annual Leave
(RESTLV)

Data Name	Source	Description/Edit Criteria
Restored Leave: Balance	Database	3.1.3.2.2.2-201
Restored Leave: Expir Date	User Input	(3 accounts), Format MMDDYYYY; century of the year must match with that of Pay Cntl: Current PP Ending Date
Restored Leave: Hours Type A	User Input	(3 accounts), Must be entered in conjunction with Restored Leave: Reason Code A
Restored Leave: Hours Type B	User Input	(3 accounts), Must be entered in conjunction with Restored Leave: Reason Code B
Restored Leave: Hours Type C	User Input	(3 accounts), Must be entered in conjunction with Restored Leave: Reason Code C
Restored Leave: PYCO	User Input	
Restored Leave: Reason Code A	User Input	
Restored Leave: Reason Code B	User Input	
Restored Leave: Reason Code C	User Input	
Restored Leave: Used B/W	Database	
Restored Leave: Used Cum	User Input	(3 accounts), Total hours of 3 accounts cannot exceed gggg.gg; cum used hours of each account cannot be > sum of Hours Type A, B, C of each account

Leave Accounting Adjustments
Restored Annual Leave
(RESTLV)

Data Name	Source	Description/Edit Criteria
Restored Leave: Used YTD	User Input	(3 accounts), YTD used hours of each account cannot be > sum of Hours Type A, B, C of each account; cannot exceed Restored Leave: Used Cum for each account
Restored Leave: YTD	User Input	

Leave Accounting Adjustments
Sick Leave
(SL)

Data Name	Source	Description/Edit Criteria
Sick Leave: Accrued B/W	Database	3.1.3.2.2.1-101
Sick Leave: Accrued YTD	User Input	
Sick Leave: Advance Owed PYCO	User Input	
Sick Leave: Advance Repaid YTD	User Input	
Sick Leave: Advanced	User Input	
Sick Leave: Advanced Bal Owed	Database/ User Override	3.1.3.2.2.2-103 Cannot be negative and absolute value must match Sick Leave: Balance
Sick Leave: Advanced Balance	Database	3.1.3.2.2.1-102
Sick Leave: Advanced Dte Limit	User Input	Format (MMDDYYYY)
Sick Leave: Advanced Used Cum	User Input	
Sick Leave: Advanced Used YTD	User Input	
Sick Leave: Earned Balance Available	Database	3.1.3.2.2.2-102 Must be negative if Sick Leave: Advanced Bal. Owed not 0
Sick Leave: P/T Carryover	User Input	Only allowed for part-time employees
Sick Leave: PYCO	User Input	
Sick Leave: Restricted Bal	Database	
Sick Leave: RIC B/W	Database	3.1.3.2.2.1-111
Sick Leave: RIC YTD	User Input	
Sick Leave: Used B/W	User Input	
Sick Leave: Used YTD	User Input	

Leave Accounting Adjustments
Time Off Awards
(TOA)

Data Name	Source	Description/Edit Criteria
Empl TOA Hrs YTD Used Qty	User Input	Cannot be less than Empl Hrs Crnt Used Qty or greater than Empl TOA Hrs Cum Used Qty or Empl TOA Hrs Qty
Empl TOA Hrs Cum Used Qty	User Input	Cannot be less than Empl Hrs Crnt Used Qty or Empl TOA Hrs YTD Used Qty or greater than Empl TOA Hrs Qty
Empl TOA Hrs YTD Frftd Qty	User Input	Must equal the difference of Empl TOA Hrs Qty and Empl TOA Hrs Cum Used Qty, cannot be less than Empl TOA Hrs Crnt Frftd Qty, cannot be set to zero if Empl TOA Exprtn Date is less than Pay Cntl: Current PP Begin Date, and is not allowed to be entered if Empl TOA Exprtn Date is greater than or equal to Pay Cntl: Current PP Begin Date

Leave Accounting Adjustments
Other Paid and Unpaid Leave
(OTHLV)

Data Name	Source	Description/Edit Criteria
Administrative Leave: YTD	User Input	Must be positive
AWOL: Used YTD	User Input	Must be positive
Court Leave: Used YTD	User Input	Must be positive
Excused Leave: Used YTD	User Input	Must be positive
Graduate Leave: Used YTD	User Input	Must be positive
Holiday Leave: Used YTD	User Input	Must be positive
Jury Leave: Used YTD	User Input	Must be positive
Military Leave: Carryover Days	User Input	Must be positive and cannot exceed 15 days
Military Leave: Current Days Used	User Input	Must be positive and cannot exceed 14 days
Military Leave: Days Limit	User Input	Must be positive and cannot exceed table value found in TLIMIT
Military Leave: Used Days FYTD	User Input	Must be positive
Military Leave: Used YTD Hours	User Input	Must be positive
Suspension: Used YTD	User Input	Must be positive

**Administrative Actions
Addresses
(ADDR)**

Data Name	Source	Description/Edit Criteria
Account Number	User Input	
Account Type: EFT	User Input	C = checking, S = savings
Address: Check Mailing	User Input	Required if not EFT and Office Check = blank, State must match TSTATE table value (Appendix J), Zip must be five or nine numeric digits
Address: Mailing	User Input	State must match TSTATE table value (Appendix J), Zip must be five or nine numeric digits
Financial Inst Routing Number	User Input	Must match TFIN table value (Appendix J), required if no check address and Office Check = blank
Office Check	User Input	Y or blank, must be blank if EFT or check address
TSP Separation Flag	Database	Set to '**1**' on TSP screen if mailing address is changed

Administrative Actions
Tour of Duty
(TADIST)

Data Name	Source	Description/Edit Criteria
Compressed Work Week Indicator	User Input	Y or blank. Must be blank if Availability Pay: Hourly Rate not = 0
Flexi Tour Indicator	User Input	
T&A Distribution Code	User Input	
Tour of Duty Shift: From	User Input	
Tour of Duty Shift: To	User Input	
Tour of Duty: Uncommon Tour Hrs	User Input	
Tour Type	User Input	

Administrative Actions
Pay Block Assignment/Reassignment
(TADIST)

Data Name	Source	Description/Edit Criteria
Payblock: Change	User Input	Must be 01 to 09
Payblock: New Employee	User Input	Must be 01 to 09

Administrative Actions
Spousal Health Benefits
(SPFEHB)

Data Name	Source	Description/Edit Criteria
FEHB Spousal: Carrier Code	User Input	Must match TFEHB table value (Appendix J)
FEHB Spousal: Name	User Input	Last name is required
FEHB Spousal Pay Period	User Input	Required, 01 to 26
FEHB Spousal: Payment Amt	User Input	Required
FEHB Spousal: SSN	User Input	

Administrative Actions
Cash Awards
(QAWARD)

Data Name	Source	Description/Edit Criteria
Award: Local Check	User Input	Y or blank

Non-Personnel Action Cash Awards
(CASHPAY)

Data Name	Source	Description/Edit Criteria
Award Case Number	User Input	Required for ICB award, first two characters must match TCASE table value (Appendix J) or be blank otherwise
Award City Tax Code	User Input	Must be three numeric digits, must match TTAX table value (Appendix J) and Local Tax Entity: Code (2) if installation employee
Award Gross Amount	User Input	Required, cannot be negative
Award ICB Category Code	User Input	T, P, M, or R, must match TICBCAT table value (Appendix J)
Award Payment Date	Database, User Override	Required, format (MMDDYYYY), and must be valid pay date
Award Procurement Request Number	User Input	Required for ICB award, must be blank otherwise
Award Recipient First Name	User Input	Required
Award Recipient Government Employee Indicator	User Input	Required, G or N
Award Recipient HIT Indicator	User Input	Y or blank
Award Recipient Last Name	User Input	Required
Award Recipient OASDI Indicator	User Input	Y or blank
Award Recipient State Address	User Input	Required, State must match TSTATE table value (Appendix J)

**Non-Personnel Action Cash Awards
(CASHPAY)**

Data Name	Source	Description/Edit Criteria
Award Recipient Street Address	User Input	First line of Address is required
Award Recipient Zip Address	User Input	Required, Zip must be five or nine numeric digits
Award State Tax Code	User Input	Must match TTAX table value (Appendix J) and State Tax: Code if installation employee
Award Type Code	User Input	Required, must match TAWDTYP table value (Appendix J)

T&A DATA ENTRY INPUTS
(TAEDIT)

Data Name	Source	Description/Edit Criteria
Administrative Leave: Used Week 1 and 2	User Input	3.1.3.2.1
Annual Leave: Used Week 1 and 2	User Input	3.1.3.2.1
AWOL: Used Week 1 and 2	User Input	3.1.3.2.1
Comp Time: Earned Week 1 and 2	User Input	3.1.3.2.1
Comp Time: Relig Earned Week 1 and 2	User Input	3.1.3.2.1
Comp Time: Relig Used Week 1 and 2	User Input	3.1.3.2.1
Comp Time: Used Week 1 and 2	User Input	3.1.3.2.1
Compressed Work Week Indicator	User Input	Y or blank
COP Leave: Used Week 1 and 2	User Input	3.1.3.2.1
Court Leave: Used Week 1 and 2	User Input	3.1.3.2.1
Credit Hours: Earned Week 1 and 2	User Input	3.1.3.2.1
Credit Hours: Used Week 1 and 2	User Input	3.1.3.2.1
Excused Leave: Used Week 1 and 2	User Input	3.1.3.2.1
FEGLI: Last Shift Worked	User Input	2, 3, or blank
Graduate Leave: Used Week 1 and 2	User Input	3.1.3.2.1

**T&A DATA ENTRY INPUTS
(TAEDIT)**

Data Name	Source	Description/Edit Criteria
Hazardous Hours: Used Week 1 and 2	User Input	3.1.3.2.1
Holiday Hours: Week 1 and 2	User Input	3.1.3.2.1
Holiday Leave Used Week 1 and 2	User Input	3.1.3.2.1
Home Leave: Used Week 1 and 2	User Input	3.1.3.2.1
Jury Duty Leave: Used Week 1 and 2	User Input	3.1.3.2.1
LWOP: Used Week 1 and 2	User Input	3.1.3.2.1
Military Leave: Used Week 1 and 2	User Input	3.1.3.2.1
Night Differential: Hours Week 1 and 2	User Input	3.1.3.2.1
Overtime: Hours Week1 and 2	User Input	3.1.3.2.1
Regular Hours: Week1 and 2	User Input	3.1.3.2.1
Restored Leave: Used Week 1 and 2	User Input	3.1.3.2.1
Shift Worked: Week1 and 2	User Input	1, 2, 3, or X
Sick Leave: Used Week 1 and 2	User Input	3.1.3.2.1
Sunday Differential: Hours Week 1 and 2	User Input	3.1.3.2.1
Suspension: Used Week 1 and 2	User Input	3.1.3.2.1

LEAVE ACCRUAL INPUTS

Data Name	Source	Description/Edit Criteria
Annual Leave: P/T Carryover	Database	3.1.3.2.2.1-200
Base Hours: B/W	Database	3.1.3.2.2.1-100
LWOP: B/W	User Input	Reported and hours converted
LWOP: 80 Hours Accrual	Database	3.1.3.2.2.2-301 and conversions
Overtime: Hours B/W	User Input	
SCD: Leave	User Input	
Sick Leave: P/T Carryover	User Input	3.1.3.2.2.1-106

LEAVE USAGE INPUTS

Data Name	Source	Description/Edit Criteria
Administrative Leave: Used Week 1 and 2	User Input	
Annual Leave: Adv Balance	Database	3.1.3.2.2.1-107
Annual Leave: Adv Eligibility	User Input	
Annual Leave: Earned Balance	Database	3.1.3.2.2.2-100
Annual Leave: PYCO	Database	3.1.1.7.3-101
Annual Leave: Used Week 1 and 2	User Input	Subject to conversion
AWOL: Used Week 1 and 2	User Input	
Comp Time: Current Balance	Database	3.1.3.2.2.2-108
Comp Time: Earned Week 1 and 2	User Input	Subject to FLSA conversion to overtime
Comp Time: Extended Hours	User Input	
Comp Time: Hours	User Input	Subject to conversion
Comp Time: Relig Balance	Database	3.1.3.2.2.2-210
Comp Time: Relig Earned Week 1 and 2	User Input	
Comp Time: Relig Hours	User Input	
Comp Time: Relig Used Week 1 and 2	User Input	
Comp Time: Used Week 1 and 2	User Input	Subject to conversion
COP Leave: Used Week 1 and 2	User Input	Subject to conversion
Court Leave: Used Week 1 and 2	User Input	
Credit Hours: Balance	Database	3.1.3.2.2.2-108
Credit Hours: Earned Week 1 and 2	User Input	
Credit Hours: Used Week 1 and 2	User Input	Subject to conversion

LEAVE USAGE INPUTS

Data Name	Source	Description/Edit Criteria
Donated AL: Received YTD	User Input	
Donated AL: Used YTD	Database	3.1.3.2.2.2
Employee Time-Off Awards Cumulative Used Quantity (1 - 10)	Database	3.1.3.2.2.2-205
Employee Time-Off Awards Quantity (1 - 10)	Database	3.1.3.2.2.2-205
Employee Time-Off Awards Expiration Date (1 - 10)	Database	3.1.3.2.2.2-205
Employee Time-Off Used Week 1 and 2	User Input	Subject to conversion
Excused Leave: Used Week 1 and 2	User Input	
Graduate Leave: Used Week 1 and 2	User Input	
Home Leave: Used	User Input	
Jury Leave: Used Week 1 and 2	User Input	
LWOP: Used Week 1 and 2	User Input	
Military Leave: Used Week 1 and 2	User Input	
Restored Leave: Balance	Database	
Restored Leave: Used Week 1 and 2	User Input	Subject to conversion
Sick Leave: Advanced Balance	Database	3.1.3.2.2.2-103
Sick Leave: Balance	Database	3.1.3.2.2.2-102
Sick Leave: Used Week 1 and 2	User Input	Subject to conversion

GROSS PAY INPUTS

Data Name	Source	Description/Edit Criteria
Administrative Leave Used Week 1 and 2:	User Input	
Annual Leave: Used Week 1 and 2	User Input	
Appointment: Balance Limit	Database	3.1.3.2.3-300
Appointment: Day Limit	User Input	
Appointment: Days Cum	Database	3.1.3.2.3-302
Appointment: Dollar Limit Dollars Cum	User Input	
Appointment:	Database	3.1.3.2.3-301
Appointment: Hour Limit	User Input	
Appointment: Hours Cum	Database	3.1.3.2.3-303 3.1.3.2.1-119
Base Earnings: Adjustment	User Input	
Base Earnings: YTD	Database	3.1.3.2.3
Base Hours: Week 1 and 2	User Input	
Comp Time: Earned Week 1 and 2	User Input	
Comp Time: Relig Earned Week 1 and 2	User Input	
Comp Time: Relig Used Week 1 and 2	User Input	
Comp Time: Used Week 1 and 2	User Input	
COP Leave: Used Week 1 and 2	User Input	
Court Leave: Used Week 1 and 2	User Input	
Credit Hours: Earned Week 1 and 2	User Input	
Credit Hours: Used Week 1 and 2	User Input	
Excused Leave: Used Week 1 and 2	User Input	

GROSS PAY INPUTS

Data Name	Source	Description/Edit Criteria
Foreign Diff: Rate	User Input	
Graduate Leave: Used Week 1 and 2	User Input	
Gross Earnings: Adjustment	User Input	
Hazardous Hours: Week 1 and 2	User Input	
Head of Agency	User Input	
Holiday Hours: Worked Week 1 and 2	User Input	
Holiday Leave: Used Week 1 and 2	User Input	
Home Leave: Used Week 1 and 2	User Input	
Jury Leave: Used Week 1 and 2	User Input	
Lump Sum: Leave Adj	User Input	
Lump Sum: Leave Pymt	Database	3.1.3.1.2.1-300
Military Leave: Used Week 1 and 2	User Input	
Night Differential: Hours Week 1 and 2	User Input	
Overtime: Hours Week 1 and 2	User Input	
Restored Leave: Used Week 1 and 2	User Input	
Salary	User Input	
Salary: Annual	User Input	
Salary: Daily	User Input	
Salary: Hourly	User Input	
Severance: Biweekly Amount	Database	3.1.3.2.3-301
Shift Worked: Week 1 and 2	User Input	
Sick Leave: Used Week 1 and 2	User Input	
Sunday Differential: Hours Week 1 and 2	User Input	

NET PAY COMPUTATION INPUTS

Data Name	Source	Description/Edit Criteria
Base Earnings: B/W	Database	3.1.3.2.3
Base Earnings: Transferred In	User Input	
Base Earnings: YTD	Database	3.1.3.2.3
Base Hours: B/W	Database	3.1.3.2.3
Bill of Collection	User Input	
Bond: Current Balance	Database	3.1.3.2.4-1801
Bond: Denomination	User Input	
Bond: Purchase Price	User Input	
Bond: Refund	Database	3.1.3.1.1-104
CFC: Requested Deduction	User Input	
Child Support: Cum	Database	3 deductions 3.1.3.2.4-900
Child Support: Requested Ded	User Input	3 deductions
City Tax: Additional Exempts	User Input	
City Tax: Additional W/H	User Input	
City Tax: Adjustment	User Input	
City Tax: Alternate Amount	User Input	
City Tax: Alternate Percent	User Input	
City Tax: Code	User Input	
City Tax: Marital Code	User Input	
COLA: Rate	User Input	
County Tax: Additional Exempts	User Input	
County Tax: Additional W/H	User Input	
County Tax: Adjustment	User Input	

NET PAY COMPUTATION INPUTS

Data Name	Source	Description/Edit Criteria
County Tax: Alternate Amount	User Input	
County Tax: Alternate Percent	User Input	
County Tax: Code	User Input	
CSRS: Adjustment	User Input	
CSRS: Cum Mil Dep Transferred In	User Input	
CSRS: Mil Dep Balance	Database	3.1.3.2.4-1300
CSRS: Mil Dep Cum	Database	3.1.3.2.4-1300
CSRS: Mil Dep Cum Total Required	Database	3.1.3.2.4-1300
CSRS: Mil Dep Int Cum	Database	3.1.3.2.4-1300
CSRS: Mil Dep Requested W/H	User Input	
EIC	Database	3.1.3.2.4-2400
EIC: Adjustment	User Input	
EIC: Eligibility	User Input	
Empl Grnsh Cum Ded Amt	Database	9 deductions 3.1.3.2.4-1000
Empl Grnsh Rqrd PP Ded Amt	User Input	9 deductions
Empl Grnsh Tot Due Amt	User Input	9 deductions
Federal Tax: Additional	User Input	
Federal Tax: Adjustment	User Input	
Federal Tax: Exempted	User Input	
Federal Tax: Exemptions	User Input	
Federal Tax: Marital Code	User Input	
FEGLI: Adjustment	User Input	
FEGLI: Age Group	Database	3.1.3.2.4-1200
FEGLI: Code	User Input	

NET PAY COMPUTATION INPUTS

Data Name	Source	Description/Edit Criteria
FEGLI: Last Shift Worked	User Input	
FEHB: Plan Code	User Input	
FEHB: Prior Adj	User Input	
FEHB: Prior Plan Code	User Input	
FERS: Adjustment	User Input	
FERS: Coverage	User Input	
FERS: Mil Dep	Database	3.1.3.2.4-1300Balance
FERS: Mil Dep Int Cum	Database	3.1.3.2.4-1300
FERS: Mil Dep Requested W/H	User Input	
FERS: Mil Dep Total Required	Database	3.1.3.2.4-1300
FICA: Adjustment	User Input	
FICA: Earnings YTD	Database	3.1.3.2.3
FICA: Earnings YTD Transferred In	User Input	
FICA: YTD	Database	3.1.3.2.4-101
Gross Earnings: B/W	Database	3.1.3.2.3
Gross Earnings YTD	Database	3.1.3.2.3
HIT: Adjustment	User Input	
HIT: Earnings YTD	Database	3.1.3.2.3
HIT: YTD	Database	3.1.3.2.4-103
HIT: YTD Earnings Transferred In	User Input	
Indebtedness Due U.S.: Cum	Database	5 deductions 3.1.3.2.4-800
Indebtedness Due U.S.: Req W/H	User Input	5 deductions
Indebtedness Due U.S.: Total	User Input	5 deductions
Lump Sum: Fed W/H 20% Rate Ind	User Input	

NET PAY COMPUTATION INPUTS

Data Name	Source	Description/Edit Criteria
Lump Sum: Leave Payment	Database	3.1.3.1.2.1-300
Miscellaneous Required Amount	User Input	
NEBA: Age Class	Database	3.1.3.2.4-2000
NEBA: Basic Enrollment Code	User Input	
NEBA: Coverage Percent Factor	User Input	
NEBA: Smoker Indicator	User Input	
NEBA: Spouse Enrollment	User Input	
Retirement Plan	User Input	
State Tax: Additional Exempts	User Input	
State Tax: Additional W/H	User Input	
State Tax: Adjustment	User Input	
State Tax: Alternate Amount	User Input	
State Tax: Alternate Percent	User Input	
State Tax: Code	User Input	
State Tax: Exemptions	User Input	
State Tax: Marital Code	User Input	
State Tax: Working Spouse	User Input	
TSP: CY Ded Adj	User Input	
TSP: Elected Amount of Ded	User Input	
TSP: Elected Rate of Ded	User Input	
TSP: Elected Rate of Distr	User Input	3 rates
TSP: Employee Status Code	User Input	
TSP: Govt Basic Adj Total	User Input	
TSP: Govt Basic Distr Adj	User Input	

NET PAY COMPUTATION INPUTS

Data Name	Source	Description/Edit Criteria
TSP: Govt Matching	Adj Distr User Input	3 rates
TSP: Govt Matching Adj Tot	User Input	
TSP: Govt Rate of Distr	User Input	3 rates
TSP: Loan Ded Requested 1	User Input	
TSP: Loan Ded Requested 2	User Input	
TSP: Loan 1 Face Amount	User Input	
TSP: Loan 2 Face Amount	User Input	
TSP: Max Deduction	User Input	
Union Code	User Input	
Union Dues: Required	User Input	
Voluntary Allot: Requested Amount	User Input	